

To: Students and faculty members  
From: Shinji Uemoto, president  
Ikuro Tooyama, vice-president  
International Center (ext. 8741)

Information regarding to the novel coronavirus  
[The 34th report: English version update on September 15th]

In accordance with the government's basic policy of balancing the prevention of the spread of infectious diseases, COVID-19, with socioeconomic activities, SUMS is trying to balance the prevention of infection spread with various operations and activities such as education, research, and medical treatments.

Taking into consideration the recent measures taken by the government and the latest findings related to this infectious disease, **we have decided to ease some of the restrictions on student, faculty, and staff duties and activities and relating behavioral guidelines.**

However, since the disease is still spreading nationwide, **students, faculty, and staff should continue to act with caution, as the risk of infection is increasing daily.**

Additionally, all students and staff should once again keep in mind that **this school is a medical university with hospitals. Each member should have a high level of responsibility as a medical worker (including future prospects,) and a social function maintainer. We should be united in our efforts to "prevent infection and prevent the spread of infection" as cooperating with each other.**

**Please review all items listed in this report and take thorough measures in accordance with them.**

- Avoid the 3 Cs (Crowded places, Close-contact settings, Confined spaces.)
- Manage your physical condition through daily health observation.
- Maintain sanitation through hand disinfection, etc.
- Wear masks (\*Non-woven masks (surgical masks) are recommended.)
- Avoid talking without wearing masks during meals and in all situations.

In addition, the University Hospitals have their own measures and precautions. Please confirm e-mails and the homepage of the Infection Control Department for more information about them.

(On-campus only) <http://ulysses.shiga-med.ac.jp/hqsafety/>

[Topics (students and staff)] (Main items revised in the 34th report)

[Important items (students and staff)]

1) Conception of prohibiting commuting to school or work

→Eased restrictions on commuting for those who are positive and close contacts

Added a new document “Regarding the restrictions of commuting for those who are positive” (<https://www.shiga-med.ac.jp/sites/default/files/2022-09/yosei-shugyou-shugaku-seigen-20220908.pdf>)

Renewed "Regarding the restrictions of commuting for those who have contact with persons who tested positive for the virus." (<https://www.shiga-med.ac.jp/sites/default/files/2022-09/noko-shugyou-shugaku-seigen-20220908.pdf>) and "Flowchart for handling cases of fever of 37.5°C or higher, tested positive, or becoming close contacts, etc." (<https://www.shiga-med.ac.jp/sites/default/files/2022-09/hatsunetsu-flowchart-20220908.pdf>) \*These documents are available only in Japanese.

[For students and staff]

1) Overseas travel, domestic business trips, and private trips during holidays

→ Eased restrictions on overseas travel

Please refer to the following site for information on “Request for Overseas Travel,” “Quarantine measures (standby, prohibition of commuting to school or work, etc.) after entering Japan,” etc.. \*Available only in Japanese and on-campus ([https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID\\_guest.aspx?did=144425](https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID_guest.aspx?did=144425))

[For faculty and staff]

3) Risk allowance

→ Released "Provision of Risk Allowance for Medical Personnel Involved in the Novel Coronavirus (temporary arrangement)" \*Available only in Japanese and on-campus

([https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID\\_guest.aspx?did=130992](https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID_guest.aspx?did=130992))

5) Acceptance of researchers from overseas

→ Released on quarantine measures after entering Japan \*Available only in Japanese

and on-campus

([https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID\\_guest.aspx?did=144425](https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID_guest.aspx?did=144425))

\* Please refer to each items below for details.

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[Behavioral guidelines]

- Places that have a high possibility of contacting with a large number of unknown people or places where the 3 Cs cannot be kept, especially area with a large number of confirmed cases of infection, should be paid considerable attention and not approached if unnecessary, in order to prevent the carrying of infection into our facilities.
- Irrespective of personal affairs, student life affairs, or business affairs, everyday activities should be carried out with full concern and adhering to the "New lifestyle" practicality example (Ministry of Health, Labor, and Welfare), and the "5 scenes of infection risk" (Cabinet Secretariat).

Ministry of Health, Labor and Welfare: Practical examples of New Lifestyle

[https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431\\_newlifestyle.html](https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_newlifestyle.html)

Cabinet Secretariat: Five scenes where the risk of infection increases

[https://corona.go.jp/proposal/pdf/5scenes\\_20201117.pdf](https://corona.go.jp/proposal/pdf/5scenes_20201117.pdf)

\* In order to prevent the spread of COVID-19 infection, please utilize the new coronavirus contact confirmation app (COCOA) (Ministry of Health, Labor and Welfare) and Shiga Prefecture's new coronavirus countermeasure personal support (Moshi Support Shiga).

Ministry of Health, Labor and Welfare: the new coronavirus contact confirmation app (COCOA)

[https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/cocoa\\_00138.html](https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/cocoa_00138.html)

Shiga Prefecture: Moshi Support Shiga

<https://www.pref.shiga.lg.jp/ippan/kurashi/ict/312529.html>

[Vaccination (students and staff)]

- We recommend all students and staff to get vaccinated.
- Those students or staff who choose not to be vaccinated will have no disadvantages.
- However, please be aware that outside medical institutions may have different

vaccination requirements.

[Wearing a mask (students and staff)]

- All students and staff **are required to wear a mask regardless whether conversing or not, whether on or off campus.** (However, it is not required when outside and no one is around, or when training/exercising.)
- Wearing **surgical mask is recommended** instead of a cloth mask or urethane mask from the viewpoint of preventing droplet transmission.
- However, if it is difficult to wear a surgical mask due to various circumstances (physical circumstances such as rough skin, financial circumstances, etc.), wearing other types of masks is permitted.

[Dining in groups (students and staff)] (Updated on July 29th)

- While eating and drinking, both students and staff are required to **keep as much distanced as possible from others and keep conversation to a minimum, whether on or off campus.**
- **Holding or participating in events that involve food and drink should be carefully considered whether or not it is unavoidable.** In such cases, measures to prevent the spread of infection should be thoroughly implemented, such as **limiting the number of people at each table to about 4, ensuring that there is plenty of space.**
- When eating out or meeting at a restaurant, it is **strongly recommended to use a certified restaurant where infection countermeasures have been taken.**
- Dining out **should not take a long time (2-3 hours maximum.)**

★ If these restrictions are not complied with, we will consider prohibiting the holding and participating in events involve food and drink as a temporary measure.

[Important items (students and staff)]


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1. Conception of prohibiting commuting to school or work (Updated on Sep. 14)

\* If faculty and staff are prohibited from going to work, they can get paid leave (special leave) during that period (Personnel Section Personnel Section: 077-548-2014)

\* Undergraduate students who work in laboratories (university only, excluding affiliated hospitals) are considered as faculty members, so follow the items below.

\* [The following 1.to 4.]

 "Flowchart for handling cases of fever of 37.5°C or higher, tested positive, or becoming close contacts, etc." (\* Sep. 8th edition)

<https://www.shiga-med.ac.jp/sites/default/files/2022-09/hatsunetsu-flowchart-20220908.pdf> (Only in Japanese)

#### 1. Cases of fever of 37.5°C or higher (Staff and Graduate students)

1) Everyday including weekend and holidays, measure the body temperature when waking up and report it on the "Shiga University of Medical Science Staff Body Temperature Check App".

<https://fevercheck.shiga-med.ac.jp/login.php>

2) As a general rule, if you have a fever of 37.5°C or higher, you will not be able to go to work or school. In addition, graduate students (including non-regular students such as research students) need to report it to supervisor. Faculty members need to report it to manager.


3) The manager/supervisor who received the report need to inform about the information on the fever and the measures taken by sending an email to the corona dedicated address: [corona@belle.shiga-med.ac.jp](mailto:corona@belle.shiga-med.ac.jp)

4) Commuting to school or work is prohibited for 48 hours after the fever has been resolved, and thoroughly manage your physical condition by measuring the temperature twice a day. The temperature measurement results should be reported on the "Shiga University of Medical science Staff Body Temperature Check App".

5) Commuting to school or work is allowed from 48 hours after the fever resolves.

\*[Relating to 1.4]

In case that you have a fever of more than 37.5 degree within 3 days after vaccination, you can exceptionally commute to school or work without delay if your fever is down without taking an antipyretic on and after the next day of fever-up.

 Infection control department: "Regarding fever after Novel coronavirus vaccination"

#### 2. Cases of fever of 37.5°C or higher (Undergraduate students)

1) Everyday including weekend and holidays, please measure the body temperature when waking up and report your temperature using the "Shiga University of Medical Science Student Body Temperature Check App" until 8:30 a.m. (In addition, students who take clinical training must write self-management checklist for body temperature,

symptoms, etc. during clinical training period).

<https://fevercheck.shiga-med.ac.jp/student/>

2) When you get warning showing “Do not go to school today, recuperate at home, and report to the dedicated email address of the Health Management Center: [stnetsu@belle.shiga-med.ac.jp](mailto:stnetsu@belle.shiga-med.ac.jp) by 9:30.” (If you are absent from the exam, please also contact the Student Affairs Division at 077-548-2068.)

3) When the health management center will receive the report, they will promptly inform the information on the fever and the details of the instructed measures to the dedicated email address. [corona@belle.shiga-med.ac.jp](mailto:corona@belle.shiga-med.ac.jp)

4) Attending to school is prohibited for 48 hours after the fever has been resolved, and thoroughly manage your physical condition by measuring the temperature twice a day. Also, please report results of your temperature measurements to the dedicated email address of the Health Administration Center. [stnetsu@belle.shiga-med.ac.jp](mailto:stnetsu@belle.shiga-med.ac.jp)

5) Commuting to school is allowed from 48 hours after the fever resolves.

### 3. Case of tested positive, or becoming close contacts (Students and Staff)

1) When you are tested positive or a family member living together or a co-worker is suspected to be infected with a new coronavirus at a medical institution, staff should send an e-mails to the head of the department, graduate students should send it to the academic supervisor, and undergraduate students should contact the Health Administration Center ([stnetsu@belle.shiga-med.ac.jp](mailto:stnetsu@belle.shiga-med.ac.jp)). Make sure to report to each address immediately.

2) The manager/supervisor/Center staff who received the report need to instruct the one not to commute to school and work, and immediately report the following information to the dedicated email address. [corona@belle.shiga-med.ac.jp](mailto:corona@belle.shiga-med.ac.jp)

- Name, Affiliation,

- Status of the person (tested positive or close contacts, etc.

- Last day to commute/attend school


3) Upon receiving the report in 2), the staff of the Health Administration Center and Infection Control Department will promptly judge and give instructions on commuting to school and work prohibition depending on the contact situation, so please follow it.

4) If your family members have been determined by government authority as a close contact of someone, staying home is not required in principal, however you may be asked to stay at home depending on the situation. In that case, please follow the directions.


[Relating to 3.3]

Infection Control Department:

“Regarding the restriction of commuting for those who are positive” (\* newly released)

 <http://www.shiga-med.ac.jp/sites/default/files/2022-09/yosei-shugyou-shugaku-seigen-20220908.pdf> (Only in Japanese)

“Regarding the restrictions of commuting for those who have contact with persons who tested positive for the virus” (\* Sep. 8th edition)

 <https://www.shiga-med.ac.jp/sites/default/files/2022-09/noko-shugyou-shugaku-seigen-20220908.pdf> (Only in Japanese)

4. If suspected of being a close contact of someone (Students and Staff)

1) If you have contact with a tested positive person and it is difficult to judge whether or not you can commute to school or work, such as when a positive person or a person with whom you have had a close contact occurs at your part-time job, or when a person or a person with whom you have had a close contact at the workplace or school of a family member who lives with you tested positive, contact the following to consult.

-University Hospital staff: Supervisor or Infection Control Department


077-548-2895 [scorona@belle.shiga.ac.jp](mailto:scorona@belle.shiga.ac.jp)

-Other staff and All students: Supervisor or Health Administration Center

077-548-2089 [stnetsu@belle.shiga.ac.jp](mailto:stnetsu@belle.shiga.ac.jp)

2) If there is a possibility that you are a close contact (e.g., a family member living with you has been determined by the government to be subject to testing), you should refrain from going to work as much as possible until the test result of the person has been confirmed negative.

\* [Relating to 4. 1]

 “Measures to be taken by faculty and staff to prevent the spread of the new coronavirus (Temporary Measures for Employment Exemptions)”

<https://www.shiga-med.ac.jp/sites/default/files/2022-02/shokusenmen-20220216.pdf>

(Only in Japanese)

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2. Disinfection on campus

1) In "Hygiene management manual for new coronavirus infectious diseases at school" (Ministry of Education, Culture, Sports, Science and Technology), it is recommended to disinfect the parts that you often touch (doorknobs, handrails, switches, etc.) at least once

a day. Therefore, in laboratories, offices, each faculty member who uses it should disinfect the relevant area by such as wiping with a paper towel. (\* Cleaning staff disinfect common areas such as elevator buttons, toilets, etc.)

2) In the main buildings of the university campus, there is a hand sanitizer near the entrance (1st floor). Please apply it on your hands and rub it well as a preventive measure against infection. (If you have any questions, please contact Personnel Division: 077-548-2014)

MEXT: "Hygiene management manual for novel coronavirus infectious diseases at school"

[https://www.mext.go.jp/a\\_menu/coronavirus/mext\\_00029.html](https://www.mext.go.jp/a_menu/coronavirus/mext_00029.html)

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[For students and staff]

1. Overseas travel, domestic business trips, and private trips during holidays (Updated on Sep. 14)

1) **Overseas travels (both business and private) during vacation are self-restraint in principle**, including family members living together. However, travel to countries/regions with the Ministry of Foreign Affairs' infectious disease hazard information level 1 (Exercise caution) to 2 (Avoid non-essential travel) will **be permitted in cases of i) official business and academic conferences**. And **in cases of ii) other special circumstances, the form of "Request for Overseas Travel" must be submitted to the International Center and screening will be conducted before permission is granted.**

(International Center: 077-548-2883 [hqkouryu@belle.shiga-med.ac.jp](mailto:hqkouryu@belle.shiga-med.ac.jp))

2) Travels to countries/regions with the Ministry of Foreign Affairs' infectious disease hazard information level 3 (Avoid all travel) or higher are prohibited in principal.

3) **Taking into account the current situation of the spread of infection, domestic business trips** of faculty and staff **should be considered whether or not they are necessary.**

4) All students, faculty and staff (including family members living together) **should carefully consider the domestic trips, including returning home, depending on the situation of the spread of infectious diseases.**

5) Thorough measures to prevent coronavirus infection must be taken when implementing overseas travels and domestic business trips.



- \* Please refer to the following site for “Request for Overseas Travel,” “Quarantine measures (standby, prohibition of commuting to school or work, etc.) after entering Japan,” etc.. \*Available only in Japanese and on-campus  
([https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID\\_guest.aspx?did=144425](https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID_guest.aspx?did=144425))  
(International Center: 077-548-2883, [hqkouryu@belle.shiga-med.ac.jp](mailto:hqkouryu@belle.shiga-med.ac.jp))
- \* If your travel plan is approved at the International Center, please submit relating documents such as “Notice of Overseas Travel” to Management Office of Medical Research separately, including the case of official business and academic conferences.  
(Management Office of Medical Research:  
077-548-2896, [risk@belle.shiga-med.ac.jp](mailto:risk@belle.shiga-med.ac.jp))

## 2. Research activities

- 1) Research activities should be carried out after thorough measures and consideration for preventing the spread of infection.
- 2) Faculty and staff should consider using the telecommuting system to conduct research activities such as data organization and thesis writing at home.

\* If you employ students as a part-time job, the head in each laboratory should decide whether or not you can hire, after carefully taking measures and measures to prevent the spread of infection.


## 3. Contact with patients during research

- 1) Until September 30th, patient-contact research will be permitted only in the following cases from the viewpoint of preventing the spread of infection.
  - (1) Research that involves medical practice (including clinical trials and advanced medical treatments).
  - (2) Medical research that includes medical practices other than medical treatment, which has been discussed and approved by the director in charge of medical care and of research.
  - (3) Research that is done in areas permitted by clinical departments that conduct clinical training of undergraduate students in a participatory manner other than (1) and (2). If the research needs to be conducted in a building occupied by multiple departments, the permission to enter the building will be given by the Hospital.

\* If you are a graduate student with a limited research period, please consult with your

supervisor.

\* Regarding to 1) (3), please follow the “guidelines for entering the operating room”, when entering the operating room.

 <https://www.shiga-med.ac.jp/sites/default/files/2021-04/shujutubu-shishin-20210407.pdf>

#### 4. Implementation of workshops and lectures

1) If the target audience is an unspecified number of people mainly from outside the university, the event should be considered to be held remotely regardless of the number of participants. A face-to-face event should be held after through measures and consideration for preventing the spread of infection. And the maximum number of participants will be set in accordance with the guidelines of Shiga Prefecture.

2) If the participants are mainly from on-campus, the event should be held after through measures and consideration for preventing the spread of infection. And the maximum number of participants will be set in accordance with the guidelines of Shiga Prefecture.

(<https://www.pref.shiga.lg.jp/ippan/bousai/sougo/313183.html>)

#### 5. Use of sports facilities on campus

1) The use of the all sports facilities on campus is permitted for both students and staff under the condition of following the guidelines of sports organizations. Thorough measures and consideration for preventing the spread of infection are required.

Japan Sports Agency: Guidelines for Prevention of the Spread of New Coronavirus in Sports

[https://www.mext.go.jp/sports/b\\_menu/sports/mcatetop01/list/detail/jsa\\_00021.html](https://www.mext.go.jp/sports/b_menu/sports/mcatetop01/list/detail/jsa_00021.html)

[For students]

<Contact address for consultation>

Lectures / Practices / Exams

Student Division (undergraduate) 077-548-2068 [hqgaku@belle.shiga-med.ac.jp](mailto:hqgaku@belle.shiga-med.ac.jp)

Student Division (graduate) 077-548-2095 [hqgs@belle.shiga-med.ac.jp](mailto:hqgs@belle.shiga-med.ac.jp)

Study support / general student life

Student Division (student support) 077-548-2072 [hqshogak@belle.shiga-med.ac.jp](mailto:hqshogak@belle.shiga-med.ac.jp)

Health

Health Administration Center 077-548-2087 [hqheadm@belle.shiga-med.ac.jp](mailto:hqheadm@belle.shiga-med.ac.jp)  
English support

International Center 077-548-3538 [hqkouryu@belle.shiga-med.ac.jp](mailto:hqkouryu@belle.shiga-med.ac.jp)

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## 1. Restrictions for undergraduate students from entering the University Hospital

1) Undergraduate students are allowed to enter the University Hospital with the trough measure of preventing the spread of infection. In principle, there are no restrictions, but students are asked to refrain from unnecessary entry. However, during clinical/training, the hospital may, at the discretion of each department or division, restrict the training area (the Hospital will decide whether or not to allow students to enter the building where multiple departments are housing.) In case that a cluster or other outbreak of infection occurs among undergraduates, all undergraduate students may be prohibited from entering the University Hospital at the discretion of the director of the hospital.

2) Infection spread prevention measures should be fully implemented when undergraduate students enter the Hospital. However, if a cluster or other outbreak occurs among undergraduates, entry to the university may be prohibited at the discretion of the President.

\*[Relating to 1.]

Please follow the “guidelines for entering the operating room” when you enter the operating room.

 <https://www.shiga-med.ac.jp/sites/default/files/2021-04/shujutubu-shishin-20210407.pdf>

## 2. Orientation and Health check-up

1) Detailed information will be given from Student Division.

## 3. Lectures (including exams)

1) Lectures (including exams) are conducted face-to-face format after thorough measures and consideration for preventing the spread of infection.

2) Remote format may be used as appropriate. Details will be notified by the Student Division.

\* To students who have difficulty commuting to school, online lectures and other appropriate support will be provided.

#### 4. Exercises/practices (including exams)

1) Exercises and practical trainings (including exams) are conducted face-to-face format after thorough measures and consideration for preventing the spread of infection.

2) Remote format, or face-to-face format with simulators in a small group may be used as appropriate (excluding at University Hospital,) for an alternative measure. Details will be notified by the Student Division.

\* To students who have difficulty commuting to school, online exercises, practical trainings and other appropriate support will be provided.

#### 5. Clinical/Practical training

1) In the University Hospitals (including National Hospital Organization Higashi-ohmi General Medical Center, JCHO Shiga Hospital and Kohka Public Hospital), the **training format will be participatory type**. However, some may be conducted in tour type depending on the situation of each clinical department.

2) However, implementation of participatory training in an area where multiple departments are housed will be decided by the Hospital.

3) Student Division will inform you if alternative measures of exercises/practice such as remote format or simulators will be used.

4) For restrictions on access to the University Hospital, please see [Students] 1. Restrictions for undergraduate students from entering the University Hospital.

5) Clinical / clinical training at cooperating medical institutions outside the university **should be conducted in face-to-face format as possible** depending on the situation of the cooperating institutes, and also an alternative measure should be considered such as face-to-face (on-campus) format with simulators in a small group, or adapting remote format.

\* Regardless of 1), concerning midwifery clinical training, it is necessary to experience a certain number of assistances for normal delivery according to legal regulations. Thus, exceptionally, we conduct a participatory exercise after thoroughly implementing measures and consideration for preventing the spread of infection.

\* Regardless of 1), **the clinical training will be changed to tour type only by the discretion**

of the hospital director when the following situations will be occurred; a) When stage III (alert stage) will be declared in Shiga prefecture; b) When a state of emergency or quasi-emergency will be issued in any of the 5 prefectures in the Kinki region other than Shiga prefecture and neighboring prefectures (Fukui prefecture, Gifu prefecture, Mie prefecture); c) When our faculty and staff will be positive for COVID-19 infection; d) When a student in clinical training course will be positive for COVID-19 infection. Also e) if an outbreak such as a cluster occurs in undergraduate students, **clinical / clinical training may be cancelled or postponed at the discretion of the director of the hospital.**

\*Regardless of 5), when a state of emergency is issued to Shiga Prefecture, off-campus clinical / clinical training may be cancelled or postponed. In case of cancellation or postponement, alternative measures will be implemented.

## 6. Extracurricular activities

1) Following the guidelines of each sport organization or Japan Sports Agency, extracurricular activities are permitted under the condition of thorough measures and consideration to prevent the spread of infection. The permission of counselor or supervisor in each club is also needed. More detailed information will be given from Student Division.

2) However, considering the current situation, **the permitted activities are limited to “UNIVAS guidelines (Jan. 25, 2022 the 6th report)” phase 2-5 shown in "Table 2. Example of gradual resumption plan of sports activities"**. Student Division informs the details.

3) Permitting activities such as training camps, expeditions, tournament/match participation, concerts, live performances **will be carefully examined, considering the social situation.** Student Division informs the details.

4) Regardless of 1)-3), there are no particular restrictions on remote format activities.

★ [Relating to 2] The restrictions will **be relaxed or tightened within the range from Phase 2 (small group practice) to Phase 5 (team practice including full contact)** for both indoors and outdoors, on and off campus only after taking into consideration the situation of the spread of infection. Details will be notified by the Student Division.

★ If the restrictions on extracurricular activities are not complied with, a ban will be considered as a temporary measure.

(Japan Sports Agency)

[https://www.mext.go.jp/sports/b\\_menu/sports/mcatetop01/list/detail/jsa\\_00021.html](https://www.mext.go.jp/sports/b_menu/sports/mcatetop01/list/detail/jsa_00021.html)

(UNIVAS)

<https://www.univas.jp/project/safety/guideline/>

\* While eating and drinking (unmasked), you are required to keep as much distanced as possible from others, whether on or off campus, and keep conversation to a minimum. Also, holding and participating in events that involve food and drink should be carefully considered, except eating out alone or with family, and please take thorough measures to prevent the spread of infection, in addition to following the guidelines in “Practical examples of New Lifestyle” (Ministry of Health, Labor and Welfare) and “Five scenes where the risk of infection increases” (Cabinet Secretariat), such as limiting the number of people at each table to about 4, ensuring that there is plenty of space, and limiting the time to 2-3 hours. Also, when dining or meeting at a restaurant, it is strongly recommended to use a certified restaurant where infection measures have been taken.

\* If these restrictions on holding and participating events involve food and drink are not complied with, a ban will be considered as a temporary measure.

(Ministry of Health, Labor and Welfare: Practical examples of New Lifestyle)

[https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431\\_newlifestyle.html](https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_newlifestyle.html)

(Cabinet Secretariat: Five scenes where the risk of infection increases)

[https://corona.go.jp/proposal/pdf/5scenes\\_20201117.pdf](https://corona.go.jp/proposal/pdf/5scenes_20201117.pdf)

## 7. Job hunting activities for undergraduate students

1) There are no particular restrictions on job hunting activities (participating in employment briefing sessions, hospital tours, employment examinations / interviews, procedures after employment appointments, etc.) of the students in specific grades (5th and 6th grades of medical department and 3rd and 4th grade of nursing department) and visiting hospitals of the students other than specific grades, under the condition that measures and consideration for preventing the spread of infection are thorough.

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[For faculty and staff]

### 1. Work from home

1) Application of a work from home should be considered in every department and division. (Personnel Division 077-548-2014)

\* At the University hospital, faculty and staff who are engaged in work that is difficult to apply at home, and who are not asked to consider using the remote system because of the need to maintain medical functions.

2) In utilizing the telecommuting system, please consult the head of department and the head will make a decision on the applicants and applicable days.

3) When selecting a target person, the head of department should consider the place of residence, the presence or absence of special reasons (maternal, basic illness, etc.), and the importance and necessity of the work in charge.

4) When carrying out duties at home, keep in mind that it is profoundly prohibited to take personal information out of the university.

\* Since July 2020, when using the telecommuting system, it is obligatory to submit a "progress report". Details have already been notified by the Personnel Division.

## 2. Staggered commuting

1) Unless there is a business problem, time difference commuting is recommended to staff who use public transportation (JR/bus)

2) Before applying the staggered commuting system, the head and the staff should consult and flexibly set work hours prescribed "early departure and late arrival work invoice". Personnel Division (077-548-2014).

## 3. Risk allowance (Updated on Sep. 14)

1) To doctors, nurses, medical technical staff, etc. who are engaged in the work of directly contacting the COVID-19 patients (including the specimen), a work allowance of 4,000 yen will be paid per working day. For the details, please ask Personnel Division (077-548-2018).

\* [Relating to 1)]

Please refer to "Provision of Risk Allowance for Medical Personnel Involved in the Novel Coronavirus (temporary arrangement)" \*Available only in Japanese and on-campus

([https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID\\_guest.aspx?did=130992](https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID_guest.aspx?did=130992))

#### 4. Subsidiary business

1) Side jobs outside of SUMS are allowed on the condition that measures and considerations are taken to prevent the spread of infection (both to the destination and to the University after returning.) (Personnel Division: 077-548-2014)

#### 5. Acceptance of researchers from overseas (Updated on Sep. 14)

1) If any department plans to accept researchers from overseas, permission is granted on the condition that the researchers themselves and the head of the host department submit a written pledge regarding compliance with measures to prevent the spread of infection.

2) Please refer to the following website for quarantine measures after entering Japan, and before acceptance, please contact the International Center for consultation.

([https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID\\_guest.aspx?did=144425](https://sumsdoc.shiga-med.ac.jp/ASTRUX2/ID_guest.aspx?did=144425))

\*Available only in Japanese and on-campus

(International Center: 077-548-2883 [hqkouryu@belle.shiga-med.ac.jp](mailto:hqkouryu@belle.shiga-med.ac.jp))

#### 6. Responding to media coverage

1) Regarding coverage from the media, to use a non-face-to-face format such as Web tools and telephones, regardless of the media should be considered.

2) When responding to interviews in face-to-face, take thorough measures and consideration to prevent the spread of infection.

3) However, face-to-face interviews in the University Hospital should be carefully considered respectively whether or not to respond examining the content of the interviews.

(General Affairs & Planning Division: 077-548-2012).

[Others]

1. Acceptance of hospital training, tours, etc.

#### 1. Outside medical students

1) Acceptance of practical training and tours at the University Hospital is permitted on



the condition that the measures and consideration for preventing the spread of infection are thorough. It should be within the range that does not exceed the restrictions on the implementation of clinical / clinical training for undergraduate students at the time of acceptance.

2) Examples are shown in the table below for training / tours that restrict the contact with patients, and for training / tours that allowed.

\* For SUMS students, see [Student Relations] 1. and 5. for restrictions on the implementation of clinical / clinical training for students of this report.

2. Outside doctors, dentists, nurses, medical staff

1) Acceptance of practical training and tours at the University Hospital is permitted only if provided measures and consideration are taken to prevent the spread of infection.

2) Examples are shown in the table below for training / tours that restrict the contact with patients, and for training / tours that allowed.

3. [For all] Outside medical students and doctors, dentists, nurses, medical staff

1) As a general rule, acceptance of practical training that can implement alternative measures for non-contact patients by face-to-face with a small number of people, such as using a simulator, is permitted on the campus of the University but not at the University Hospital.

4. Examples of training / tours that restrict contact with patients during training / tours and allow acceptance

(Appendix)

[Others] 1. Acceptance of hospital training, tours, etc. "Examples of training / tours that restrict contact with patients during training / tours and allow acceptance"			
	Clinical / clinical training [Observational type] Practical training / tours in	Clinical / clinical training [[Participatory type] Practical training / tours in	Allow acceptance Examples of practical training and tours

	clinical departments / departments, etc.	clinical departments / departments, etc.	
Doctor / dentist / Nurse / medical staff (Including medical interns)	permitted to contact patients	permitted to contact patients	Taking a specialized training program Acquisition / continuation / renewal of specialist qualification Nurse specific training Graduate school training courses Hospital tour, etc.
Outside medical students	no contact to patients	permitted to contact patients	Pharmacy student clinical training Nursing student clinical training, etc.

Note) Regarding hospital tours related to employment of medical students outside the university, contacting patients is not allowed even in clinical departments / departments where clinical / clinical training is conducted in a [participatory type].

## 5. Declaration Form and Checklist

1) The department accepting the training/observation must confirm the "Handling of Hospital Training/Observation" in advance, ask participants to submit a "Declaration for Hospital Training/Observation" and a "Health condition checklist for Temperature, Symptoms, etc. during the hospital training/observation." These documents must be properly stored in the host department for one year after the completion of the training/observation.

-Handling of Hospital Training/Observation (Japanese only)

-Declaration for Hospital Training/Observation (Form in Japanese)

-Health condition checklist for Temperature, Symptoms, etc. during the hospital training/observation (Form in Japanese)

[Related Information Home Page]

(\* Please confirm as appropriate.)

Cabinet Secretariat (Correspondence of new coronavirus infectious disease)

<https://corona.go.jp/>

Ministry of Foreign Affairs Overseas Safety Website

<http://www.anzen.mofa.go.jp> (PC version, smartphone version)

<http://m.anzen.mofa.go.jp/mbtop.asp> (mobile version)

Ministry of Education, Culture, Sports, Science and Technology (Correspondence to measures against infectious diseases related to the new coronavirus)

[https://www.mext.go.jp/a\\_menu/coronavirus/index.html](https://www.mext.go.jp/a_menu/coronavirus/index.html)

Ministry of Health, Labor and Welfare (New coronavirus infection)

[https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000164708\\_00001.html](https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000164708_00001.html)

Ministry of Health, Labor and Welfare (To prevent new coronavirus)

<https://www.mhlw.go.jp/content/000628620.pdf>

Ministry of Health, Labor and Welfare (Contact for information and consultation on COVID-19)

[https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/kenkou\\_iryuu/covid19-kikokusyassessyokusya.html](https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/kenkou_iryuu/covid19-kikokusyassessyokusya.html)

Shiga prefecture homepage

<https://www.pref.shiga.lg.jp/>

Association of Japan Medical Colleges (Impact of the 5th wave of new coronavirus infection on university medical care)

<https://ajmc.jp/news/2021/08/10/2831/>

National University Hospital Council of Japan (National University Hospital's response to COVID-19)

<http://nuhc.jp/news/detail/itemid021-000050.html>

Note: In the event of discrepancy between the English version and the Japanese version of the terms, the Japanese-language version shall prevail. If you have any questions, please ask International Center Tel: 077-548-3538/ [hqkouryu@belle.shiga-med.ac.jp](mailto:hqkouryu@belle.shiga-med.ac.jp)